



Human Resource Services
R.R. #2, Site 80, Comp.19
Penticton, British Columbia
Canada V2A 6J7
E-mail: jobs@pib.ca

EMPLOYMENT OPPORTUNITY

Mechanics Helper (Permanent Full-Time)

Posting Date: April 18, 2018

Reports to: Mechanic

Established in 1992, Westhills Aggregates specializes in construction sand and gravel services, with an emphasis on – and a complete selection of – crushing (cracked rocks) and screening (naturally round rocks) construction aggregate.

In addition to trucking and delivering construction products for customers, Westhills Aggregates also employs excavation equipment that allows for both small and large construction jobs, including road maintenance, site preparation, excavation, snow removal and plowing, water line installations and septic system installations.

Under the direction of a supervisor, mechanic or other craftsman, the Mechanics Helper assists in servicing, adjusting, performing minor repair and preventative maintenance of Westhills vehicles and equipment

Duties & Responsibilities:

- Identify automotive and machine parts;
- Perform routine preventative maintenance.
- Change oil, lubricate vehicles, check mechanical equipment, batteries, fan belts, air and oil filters, wiper blades, headlights, lamps, tires, etc.;
- Perform minor repairs and change minor parts involved in servicing, maintaining, adjusting, and repairing mechanical equipment;
- Cleans machines with sandpaper, solvent, and wiping rags to prepare surfaces for painting.
- Recognize routine mechanical difficulties and malfunctions;
- Maintain shop and equipment in a clean and orderly condition;
- Assist Mechanics in responding to emergency road calls and repair vehicles as necessary;
- Carries tools and equipment to and from storage and working areas;
- Understand and carry out oral and written directions;
- Establish and maintain effective work relationships with those contacted in the performance of required duties;
- Stand, bend, sit, kneel, lift, reach and move about quickly and safely in city maintenance and business office work locations;
- Pick-up, manipulate, move, raise and lower heavy materials, equipment, and supplies;
- Climb ladders to heights of 9 meters;
- Get in and out of tight spaces within approved safety limitations;
- Get on and off, or in and out of WHA equipment;
- Operate the full range of maintenance equipment;
- Read handwritten, typed or machine generated text, graphical and statistical material without aides other than eyeglasses and, or contact lenses;
- Absorb data, learn and apply procedures required to perform the full range of tasks required.



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Qualifications/Requirements:

Experience, Education, Training

- Completion of the Grade 12;
- 1-3 years experience in industry with mechanical aptitude;
- Valid driver's license;
- Knowledge of principles of gasoline & diesel engine mechanics and preventative maintenance.
- Use of a variety of hand, power tools, and equipment.
- Techniques of repairing gasoline & diesel equipment and related components.
- Safe work practices.

Westhills Aggregates LP offers a competitive compensation and benefits package as well as a great team and respectful work environment. If you are qualified and looking for an exciting and rewarding career **respond with Cover Letter and Resume by Closing Date 5:00pm (PST): Friday , May 4, 2018** to the attention of: **Director, Human Resources, Email: Jobs@pib.ca** or mail to the address above.

*Westhills Aggregates LP provides equal employment opportunities to all, regardless of race, national or ethnic origin, colour, religion, age, sex, sexual orientation, marital status, family status, political belief, creed, disability that does not prohibit performance of essential job functions or that cannot be accommodated, or conviction for which a pardon has been granted. However, where two or more applicants have comparable or equivalent skills and qualifications, preference shall be given, in the following order, to persons with specific knowledge of and/or experience with Sn'P'ink'tn(Penticton) language (N'syilxcen), culture, history and customs; persons of Aboriginal, Métis or Inuit ancestry; and all others. **We thank all those who apply; however, only those candidates selected for interview will be contacted.***