



Penticton Indian Band

841 Westhills Drive
Penticton, British Columbia
Canada V2A 0E8
Telephone: 250-493-0048

July 31, 2026

Employment Opportunity

The Penticton Indian Band (PIB) is currently seeking an ambitious and qualified individual to fill the following position:

Position Title:	Specialized Education Assistant	Pay Rate:	\$ 20.50 – 36.39/hr (based on credentials and experience)
Department:	Education	Classification:	PD – Education Assistant
Status:	Term (10 months)	Responsible To:	OSCS Principal and Learning Assistance Teacher
Location:	OSCS	Regular Hours:	8:30 am to 3:30 pm Monday to Friday
Closing Date:	Open until filled		

Job Summary:

Under the supervision of the Learning Assistance Teacher, the Specialized Education Assistant position provides one-to-one support to students with a range of diverse learning/physical/social needs.

Core Competencies:

- Accountability
- Decision making
- Teamwork
- Adaptability
- Organizational and Relationship building
- Problem solving
- Communication
- Planning and organizing

Specific Duties/Responsibilities:

Job Responsibilities and Work Performed

- Gives close continuous supervision on an individual basis for physically dependent students with multiple needs (i.e. the student always requires assistance for feeding, dressing, toileting, mobility and personal hygiene).
- Assists students with integration into the classroom and school setting.
- Provides and supervises personal assistance to students with physical handicaps in mobility, toileting, feeding, personal hygiene, and assists with gross motor skill programs and activities.
- Attends to the physical safety of student(s) ensuring emergency equipment and procedures are present, current and functional.
- Operates, adjusts and assists with specialized equipment (i.e. speech computer programs, personal communicator, light pointer, Life Skills equipment, wheelchairs).

- Provides medical care to designated students as directed by health professionals (i.e. administering medication, monitoring for seizure severity, record keeping) where the consequences for error could be life threatening.
- Carries out work within developed structures and plans, being consistent with expectations set for student.
- Monitors and reports student progress to classroom teacher and LAT
- Supports the implementation of student's behavioral management plans.
- Assists with the implementation of student daily goals/needs.
- Produces materials and implements strategies to accommodate individual learner needs/styles.
- Maintain positive, supportive, professional working relationships with students, parents, and colleagues.

Qualifications/Requirements:

Minimum Academic/Educational Requirements

- Grade 12

Assets:

- Experience working with children (4-15 yrs of age)
- Certified Education Assistant and/or Care Aide

Working Conditions:

- Safe work environment
- Drug and alcohol-free workplace
- Busy, engaging work tasks
- Changing, fast-paced environment

Preference will be given to qualified Aboriginal applicants as per section 21 of the Human Rights Code.

*All Penticton Indian Band employees are encouraged to learn about the culture, language and customs of the Okanagan people and must be willing to continuously upgrade their skills and knowledge and further their formal education.

The Penticton Indian Band offers a competitive compensation and benefits package as well as a great team and respectful work environment. If you are qualified and looking for an exciting and rewarding career. Please send a resume and cover letter to the attention of:

Armando O. Lopez, HR Manager
Penticton Indian Band

Mail:	841 Westhills Drive Penticton, BC V2A 0E8	Fax: (250) 493-2882	Email: jobs@pib.ca
In Person:	PIB Administration Offices – 841 Westhills Drive, Penticton, BC		

The Penticton Indian Band provides equal employment opportunities to all, regardless of race, national or ethnic origin, colour, religion, age, sex, sexual orientation, marital status, family status, political belief, creed, disability that does not prohibit performance of essential job functions or that cannot be accommodated, or conviction for which a pardon has been granted. However, where two or more applicants have comparable or equivalent skills and qualifications, preference shall be given, in the following order, to persons with specific knowledge of and/or experience with Sn'Pink'tn(Penticton) language (N'syilxcen), culture, history and customs; persons of Aboriginal, Métis or Inuit ancestry; and all others. We thank all those who apply; however, only those candidates selected for interview will be contacted.