



Request for Proposal (RFP) Consultant for Penticton Indian Band 10-Year Plan

Project Overview

The **Gottfriedson Indian Residential School Day Scholars Settlement Agreement** was implemented on **January 4, 2022** by **Crown-Indigenous Relations and Northern Affairs Canada**. This agreement aims to provide a lasting and meaningful resolution for tens of thousands of **Residential School Survivor Day Scholars (Day Scholars attended residential schools in Canada during the day but returned home at night)**. There were four pillars that represent essential components of the settlement aiming to address the historical injustices faced by indigenous communities affected by the residential school system:

The Penticton Indian Band (PIB) seeks a qualified consultant to develop a comprehensive 10-year plan that aligns with Band's objectives and promotes the four pillars. The successful consultant will work closely with **PIB staff, Residential School Survivors, Community, Elders, Youth and the Four Pillars Society** to create a strategic roadmap for the future. The following Four Pillars as provided by the Four Pillars Society:

1. The revival and protection of indigenous languages of the Bands
2. The revival and protection of indigenous cultures of the Bands
3. The wellness for the communities of the Bands
4. The protection and promotion of the heritage of the Bands

Scope of Work

The consultant's responsibilities will include, but are not limited to:

1. **Needs Assessment and Engagement:**
 - Conduct a thorough needs assessment within the PIB community.
 - Engage with Residential School Survivors, Band members, elders, youth, and other stakeholders to gather input and insights.
 - Identify key priorities and challenges related to language revival, cultural preservation, wellness, and heritage.
2. **Strategic Planning:**
 - Develop a 10-year plan that outlines specific goals, objectives, and actionable steps.
 - Ensure alignment with the four pillars: language, culture, wellness, and heritage.
 - Consider sustainability, inclusivity, and community empowerment.
3. **Collaboration and Coordination:**
 - Work closely with PIB staff and PIB membership, to integrate planning efforts.
 - Collaborate with the Four Pillars Society to leverage existing resources and expertise.
 - Coordinate with other relevant agencies and organizations.
4. **Financial Planning:**
 - Provide a budget framework for implementing the 10-year plan.
 - Identify funding sources (including the Planning Funds) and allocate resources effectively.
 - Ensure transparency and accountability in financial management.

5. Reporting and Monitoring:

- Establish performance indicators and milestones.
- Regularly assess progress and adjust strategies as needed.
- Prepare progress reports for Chief and Council and other stakeholders.

Qualifications and Experience

The ideal consultant should possess the following qualifications:

- **Education:** A degree in community planning, Indigenous studies, or a related field.
- **Experience:**
 - At least 5 years of experience in community planning, Indigenous governance, or related areas.
 - Familiarity with contemporary planning practices and Indigenous knowledge integration.
 - Experience working with Indigenous communities and understanding their unique needs.
- **Skills:**
 - Strong communication skills for engaging with diverse stakeholders.
 - Detail-oriented, with the ability to analyze data and develop evidence-based plans.
 - Strong skills in Microsoft Programs and other programs for presentations and tracking
 - Knowledge of financial management, risk management, fiscal responsibility, and resource allocation.
 - Knowledge and experience on residential school impacts

Proposal Submission

Interested consultants should submit the following documents by the deadline:

1. **Cover Letter:** Introduce yourself and highlight relevant experience.
2. **Proposal:** Provide a detailed plan for how you will approach the project.
3. **Budget:** Include a breakdown of costs and fees.
4. **References:** Provide contact information for at least three professional references.

Timeline

- **Deadline for Proposal Submission:** April 30, 2024.
- **Project Start Date:** To be determined once the consultant is selected.

Contact Information

For inquiries or to submit your proposal, please contact:

Band Administrator: Elizabeth Wray

Penticton Indian Band

Location: PIB Administration Offices, 841 Westhills Dr, Penticton, BC V2A 0E8

Phone: 250-493-0048

Email: ewray@pib.ca

Please note that the Planning Funds will be used to support the development of this 10-year plan, and the consultant's role is critical in shaping the Band's future. We appreciate your commitment to promoting the well-being and heritage of the Penticton Indian Band community. 🌿