



Penticton Indian Band

841 Westhills Drive
 Penticton, British Columbia
 Canada V2A 0E8

Telephone: 250-493-0048 Fax: 250-493-2882

Position Title:	Water Operator Level 1	Classification:	5	\$24-30 per hour (Based on education & experience)
Department:	Utilities	Type:	Task performer	
Status:	Full-time; Permanent	Working Hours:	35 hours per week	
Responsible To:	Utilities Supervisor			
Location:	PIB Administration Offices, 841 Westhills Drive, Penticton, BC V2A 0E8			
Deadline:	Until closed			

Job Summary:

This position takes on-call duties necessary to provide adequate coverage of the water system, requiring the operator to live within 30 minutes of the Band's office. A cell phone is issued to all employees who respond to emergencies within the Band. This is a unique position which requires knowledge of the water industry, safety, operations, and maintenance practices within all areas of a water treatment plant, distribution system and reservoirs. The Waterworks Operator is responsible for assisting in the operation, maintenance, and repair and upkeep of the water supply and distribution systems, equipment and related facilities of the Penticton Indian Band and other specified local water service area. Reporting to the Utilities Supervisor – Water transmission and Distribution.

Core Competencies:

- Accountability
- Communication
- Resources Management
- Critical Thinking
- Strategic thinking
- Leadership
- Fiscal Management
- Negotiation
- Teamwork
- Networking & Building Relationships
- Risk Management

Duties/Responsibilities:

Job Responsibilities and Work Performed

- Must be able to communicate both orally and in writing.
- Must have safe work practices.
- Must have knowledge of water industry rules and regulations.
- Takes water samples and/or performs water tests, including but not limited to chlorine residual, turbidity, and coliform group bacteria.
- Reading water meters and recording readings.
- Responding to routine enquiries and complaints from the public regarding water quality and quantity.
- Undertaking other assigned duties and projects, as required.
- Be able to inspect, operate, troubleshoot, and test necessary plant and pump station operation equipment, such as chemical feed equipment, clarifier and filter process equipment, large and small pumps, telemetry sensory equipment, transmission lines, reservoirs, and related equipment.
- Able to work safely, wearing required personal protective equipment around hazardous chemicals.
- Operate emergency call equipment, cell phones, computer, and specialty software.
- Install new and replace old water services.
- Flush, install, repair, fire hydrants.
- Install, repair, and replace distribution line valves.
- Repair water main both as preventative measure and in an emergency mode.
- Install and replace blow-off assemblies.

- Install and re-plumb system air-vacuum breakers and air release valves as required.
- Maintain and troubleshoot PRVs.
- Restore landscaping and property in areas where work was performed.
- Locate water services and mains.
- Respond to customer complaints and requests.
- Use various tools and equipment to perform water service - hydrant, valve, water main, and PRV maintenance.
- Complete required paperwork, such as work orders, plant compliance forms.
- Read water meters as required.
- Attend meetings when requested.
- Perform pressure/flow tests on services.
- Perform preventative and corrective maintenance on equipment to ensure safe, efficient, and reliable operation.
- Perform routine custodial/maintenance duties to keep building, furnishings and grounds clean and in good appearance.
- Perform a variety of laboratory tests and other analyses including testing for chlorine, pH, turbidity.
- Ensure adequate supplies of chemicals for water analysis and treatment.
- Follow all safety rules and procedures established for work areas.
- Assumes the responsibilities and duties of the Public Works Supervisor in his absence.

Accountability

- Safety-conscious with a demonstrated commitment to safe work practices
- Team oriented with strong interpersonal skills
- Detail oriented with the ability to keep accurate and complete records
- Mechanically inclined
- Flexible in working extra hours on standby and emergency call-out on a rotational basis
- Experienced in the operation, maintenance, and repair of water systems.

Qualifications/Requirements:

Minimum Academic/Educational Requirements

- Possess a Grade 12 Diploma
- Preferably completion of post-Secondary education in Water and/or Wastewater Technology program with a valid EOCP Water Distribution Level 1 or higher.

Other Certification, Licenses, Designations and/or Training

- Certifies with EOCP (Water Treatment Level 1) or eligible for certification within six months of hire with a Valid BC Class 5 Driver's License
- Minimum Operating Certificate/Licenses for:
 - Wastewater Treatment (OIT)
 - Wastewater Collection (OIT)
- Clean Driver's Abstract and access to a vehicle
- Level 1 First Aid and transportation endorsement and backflow prevention

Specific Job Skills and Levels

- Possess a strong mechanical aptitude and is familiar with various types of tools.
- Demonstrated problem-solving and troubleshooting skills and a willingness to develop and grow these on the job.
- Proactively, or by management request, maintains current training and pursues advanced certification.
- Under general supervision, this position works safely independently or in a group setting. You will be expected to develop good rapport with fellow co-workers, contractors, supervisor, and customers. You are expected to communicate in a courteous, constructive, and patient manner with associates and the public.

Minimum Level of Experience

- 1-2 years of directly related experience in the operation, maintenance and repair of water systems including knowledge of related procedures, bylaws, methods, tools, and equipment.

Personality Traits (Required to be successful in position)

- Maintain standards of conduct
- Be respectful
- Possess cultural awareness and sensitivity
- Be flexible
- Demonstrate a dedication to the position and the community
- Demonstrate sound work ethics
- Compassion
- Honesty
- Fairness and consistency
- Courteousness
- Assertiveness
- Patience

Assets:

- Higher level of Operator's certification and/or experience considered a strong asset
- Training and certification in Confined Space Entry (CSE), Working at Heights, First Aid, Lock-Out Tag-Out, WHMIS, Transportation of Dangerous Goods are considered strong assets
- Basic knowledge of applicable legislation and regulations (for example, Occupational Health & Safety Act, Drinking Water Standards, Drinking Water Protection Regulations, Safe Drinking Water Act, Spills Act, etc.) considered a strong asset
- Strong computer skills including Microsoft software packages including Access, Project, and Teams, as well as web-based data entry systems for payroll and expenses considered a strong asset

Working Conditions:

- The employee will be lifting, pulling, and managing some heavy equipment and objects.
- The employee will be required to frequently stand, walk; use both hands and fingers, handle or feel; reach with hands and arms; climb or balance; stoop; kneel; crouch; or crawl and talk or hear.
- Specific vision abilities required by this job include close vision, distant vision, color vision and depth vision.
- Frequent travel throughout the community and periodic travel to other areas of Penticton.
- The employee is occasionally exposed to water/humid conditions; high precarious places; fumes or airborne particles; toxic or caustic chemicals; risk of electrical shock; and vibration.
- The noise level in the work environment is usually moderate to occasionally loud.
- The employees must work outside in all different weather conditions including extreme cold and extreme hot to facilitate the Operation and Maintenance of the water and wastewater systems.
- The employees may be exposed to unpleasant sights and smells
- Must have the ability to add, subtract, multiply and divide in all units of measure, using whole numbers, common fractions, and decimals and must also compute rate, ratio, and percent and to interpret miscellaneous drawings and schematics.
- Any problems or inconveniences may result in increased stress to complete tasks on a limited time.
- The employees must be sensitive to the culture of employees and community/residents.
- Working environment and safety protocols of the highest caliber, face masks worn when necessary.

Preference will be given to qualified Aboriginal applicants as per section 21 of the Human Rights Code.

Deadline:

Until closed

Send your Resume to Senior Manager, Human Resources
Rory Gabriel at jobs@pib.ca