



Penticton Indian Band

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Employment Opportunity

The Penticton Indian Band (PIB) is currently seeking an ambitious and qualified individual to fill the following position:

| | | | | |
|------------------------|--|------------------------|-------------------------|---|
| Position Title: | Maintenance Worker | Classification: | 3 | \$20 – 25 per hour (Based on education & experience) |
| Department: | Public Works | Type: | Labourer | |
| Status: | Full-time; Term | Hours of work: | Up to 35 hours per week | |
| Responsible To: | Public Works Supervisor | | | |
| Location: | Various locations-Parks and building maintenance | | | |
| Deadline: | Until closed | | | |

Job Summary:

Under the supervision of the Public Works Supervisor, the Maintenance Worker position is a full-time position to upkeep the Penticton Indian Band parks, roads, parking lots and buildings. The Maintenance workers duties involve routine maintenance of parks, playgrounds and playing fields; minor repairs to maintenance equipment not requiring a certified trade; minor building repairs and routine building maintenance; fire suppression work, firewood, and snow removal.

Core Competencies:

- Accountability
- Decision Making
- Service Orientation
- Adaptability
- Planning and Organizing
- Teamwork
- Communication
- Ethics and integrity
- Problem Solving

Duties/Responsibilities:

Job Responsibilities and Work Performed

- Performs grounds keeping and building maintenance duties.
- Maintains landscape environments by mowing, edging, trimming, fertilizing, aerating, dethatching, and watering.
- Performs tasks related to painting, carpentry and minor repairs which do not require a certified trade.
- Transport materials, machinery, and equipment to work sites.
- Removes and hauls away dead, damaged, and unwanted trees, shrubs, pruning and grass.
- Provides top dressing and reseeding to lawns and grass areas where required.
- Perform work at heights of up to 30 feet using ladders, scissor lift and/or scaffolding to clean high ledges in halls and gym, changing light bulbs, etc.
- Work with and understand the chemicals utilized and ensure the right product is used.
- Ensure maintenance materials and supplies are stored in a safe and orderly manner.
- Ensure compliance with WHMIS and refer to Material Safety Data Sheets (MSDS) if experiencing an adverse physical reaction or if a chemical is swallowed, splashed in eyes, or accidentally spilled or mixed.

Accountability

- Ensure safety of children and community members when applying fertilizer, weed control and pesticides.
- Safe storage and handling of chemicals, pesticides, fertilizers, and other products.
- Reports to supervisors regarding work and provides updates regarding scope of work.
- Monitors and assesses work related tasks and makes improvements or takes corrective action where required.

- Ensuring the cleanliness and maintenance of each building.
- Maintaining honest and accurate accounting of time.

Relationships

Internally

- Reports to Public Works Supervisor as needed
- Establishes and maintains rapport with coworkers and community members.

Externally

- Consults with Landscape mentor when required.
- Establishes working relationship with outside companies to obtain advise on new products and maintenance procedures.

Decision Making

- Ability to make decisions regarding managing operations of equipment and systems.
- Understanding of hazardous chemicals and safe use of products.

Qualifications/Requirements:

Minimum Academic/Educational Requirements

- Grade 10 minimum

Other Certification, Licenses, Designations and/or Training

- Building Service Worker Certification
- Ladder Safety Training
- Valid Class 5 Driver's License and properly insured vehicle.
- Maintaining WHMIS Certification.

Specific Job Skills and Levels

- Knowledge of automatic sprinkler systems.
- Critical Thinking→using logic and reasoning to identify the strengths and weaknesses of alternative solutions or approaches to problems encountered.
- Knowledge of chemical fertilizers, fungicides, herbicides, and pesticides
- Ability to manage one's own time
- Able to deal with people tactfully, diplomatically, and professionally always

Minimum Level of Experience

- Entry level Experience

Personality Traits (Required to be successful in position)

- Ability to work Independently
- self-motivated
- Cooperative, team player

Assets:

- Ability to perform maintenance tasks such as carpentry, and minor building repairs.
- Experience with power tools to support repairs and maintenance to equipment and building repairs.
- Pesticide Applicators license an asset but not required.
- Experience with fencing.
- Good physical condition
- Standard First Aid Certification
- Ability to perform small repair and maintenance work

Working Conditions:

- Exposure to various weather conditions.

- Expected to wear common protective or safety equipment such as safety shoes, glasses, gloves, hearing protection, etc.
- Ladder safety a must as some jobs involves climbing to reach upper ledges and light fixtures.
- Physical ability to lift 50-75 lbs.
- Must be capable and willing to work flexible hours when required

Preference will be given to qualified Aboriginal applicants as per section 21 of the Human Rights Code.

Deadline:

Until closed

Send your Resume to Senior Manager, Human Resources

Rory Gabriel at jobs@pib.ca