

Penticton Indian Band

172 Outma Sqilx'W Place
Penticton, British Columbia
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Employment Opportunity

The Penticton Indian Band (PIB) is currently seeking an ambitious and qualified individual to fill the following position:

Position Title:	Teacher Teaching on Call	Classification:	Teachers pay grid - TTOC
Status:	Part-time, Casual	Type:	Non-Management
Department:	Education	Working Hours:	Up to 35 hrs per week
Responsible To:	PIB Education Centre Principal/ Outma School Principal		
Location:	PIB Education Centre, 172 Outma Sqilx'w Place- Penticton Indian Band		
Deadline:	Until filled		

Job Summary:

Under the supervision of the OSCS Principal/PIB Education Centre Principal, the Teacher Teaching on Call (TTOC) position will continue the regular teacher's balanced education program including mental, emotional, spiritual, and physical strength while empowering students to be responsible for their own success as Syilx. The TTOC teacher is responsible for continuing the instructional program, maintaining discipline, and promoting the educational welfare of the students. Further, the TTOC must promote a positive and safe learning environment.

Core Competencies:

- Accountability
- Adaptability
- Classroom Management
- Communication
- Respects Confidentiality
- Service Orientation
- Leadership
- Negotiation
- Organizational
- Relationship Building
- Mutual Respect
- Ethics & Integrity
- Positive Role Model
- Problem Solving
- Professional Collaboration
- Questioning Skills
- Results oriented.
- Teamwork

Duties/Responsibilities:

Job Responsibilities and Work Performed

- Establish and enforce rules for behavior and procedures for maintaining order among the students for whom they are responsible.
- Maintain effective discipline and a safe learning environment in the classroom, on playing fields, playground, fieldtrips, and school events.
- Observe and communicate with regular teacher the students' performance, learning, behavior, social and physical development.
- Prepare materials and classrooms for class activities and daily learning.
- Adapt teaching methods and instructional materials to meet students' varying needs, interests, and abilities.
- Instruct students individually or in groups, using a variety of teaching strategies and methods.
- Meet with parents/guardians to discuss their children's progress, and to determine their priorities for their children and the resource needs.
- Use computers, smart boards, audiovisual aids, and other equipment and materials to supplement classroom presentations and lessons.
- Supervise class projects, field trips, visits by guest speakers or other experiential activities, and guide students in learning from those activities.

- Perform supervisor duties such as assisting in hall and cafeteria monitoring, and bus loading and unloading.
- Cover for other teachers in emergencies to support school team.
- Provide, promote, and deliver an effective instructional program according to regular teacher direction. Strive to implement new ideas, techniques, and methods to enhance the quality of instruction and meet individual student needs.
- Demonstrate and differentiate teaching methods and instructional materials to meet students' varying needs, abilities, and interests.
- Maintain accurate student records for attendance and incidents.
- Communicate with staff, and families regarding daily activities.
- Prepare time sheets for pay roll.

Job supervisory roles

- Paraprofessionals such as Education Assistants
- Children, arrival, classroom, recess, lunch, fieldtrips, and nutritional supervision

External responsibilities

- Represent PIB and Outma offsite
- Positive role model always

Reports to:

- OSCS or Education Centre School Principal
- Regular Teacher
- Education Director (when necessary)

Accountability

Deliverables and the standards:

- Create a positive and safe learning environment.
- Ensure the Okanagan culture and language are promoted and implemented within the academic school structure.

Reports to be completed:

- Write and submit Incident reports to OSCS or Education Centre Principal.
- Written notes of progression of teaching day for regular teacher.

Departmental operation manual(s) to be used:

- BC Ministry of Education Integrated Resource Packages.
- Job descriptions
- School policy
- Human Resources policy

Relationships

Internally, this position will have the following report to you for supervision:

- Paraprofessionals
- Students

Internally, this position will report to:

- OSCS or PIB Education Centre Principal
- Education Director (when necessary)

Maintain professional working relationship with:

- Colleagues
- Students

Decision Making

Level of decision-making authority expected is high: children safety, development & management.

Qualifications/Requirements:

Minimum Academic/Educational Requirements

Knowledge of:

- Provincial Curriculum from K-12 Outma School /or Gr.10-12 PIB ED Centre
- Effective instruction teaching methodology and differentiated strategies.
- Effective evaluation methods
- Specific considerations for Aboriginal students

Other Certification, Licenses, Designations and/or Training

- BC College of Teachers certification
- Bachelor of Education degree (minimum)
- Specialize Training in alternate education settings.
- Creative use of resources
- Understanding of the Penticton Indian Band community
- Knowledge of Okanagan culture, some language, and willingness to learn more.
- Provincial Curriculum 10-12

Proficiency designation requirements

- Ongoing professional development training
- Current British Columbia Teaching Certification fees maintained.

Specific Job Skills and Levels

Computer skills required.

- Microsoft office, Word, Excel, PowerPoint
- Smart Board

Literacy and numeracy required.

- High verbal and written skills
- University proficiency level

Management ability

- Time management
- Classroom management
- Conflict management

Critical Thinking

- Logic and reasoning
- Conclusions and approaches to problems.

Active Listening

- Understands implications of new information to support problem solving and decision making.

Instructing

- Teaches others how to do something.

Negotiation

- Brings others together and attempts to reconcile differences.

Persuasion

- Persuades others to change behavior and actions when required.

Judgment, Monitoring and Decision Making

- Considers relative costs and benefits of potential actions to choose the most appropriate one.
- Monitors and assesses performance of self, others, or organization to make improvements or take corrective action.

Complex Problem Solving

- Identifies complex problems.
- Reviews related information to develop and evaluate options and implement solutions.

Personality Traits (Required to be successful in position)

- Friendly & approachable
- Personable & good sense of humor
- Positive attitude & energetic
- Team player & easy to work with
- Organized Creative & Innovative
- Self-motivated, productive & demonstrates initiative.
- Flexible to changing lesson plans, prep times, teaching locations and resources on short notice
- Open-minded & understanding
- Caring, empathetic, active listener
- Patient
- Effective interpersonal & conflict resolution skills
- Good communication skills
- Able to maintain calm in a stressful situation.
- Dedicated and reliable

Assets:

- Knowledge of Okanagan Language and Culture.
- Knowledge in special education

Working Conditions:

- Extended periods of sitting and/or standing.
- Manual dexterity required for use of desktop and peripherals.
- Safe and positive environment
- Drug and alcohol-free workplace
- Busy and stimulating
- Can be fast paced as well as structured.
- Unpredictable due to working with children.
- Fun, happy

Preference will be given to qualified Aboriginal applicants as per section 21 of the Human Rights Code.

Deadline:

May 26th, 2022

**Send your Resume to Senior Manager, Human Resources
Rory Gabriel at jobs@pib.ca**

All Penticton Indian Band employees are encouraged to learn about the culture, language and customs of the Okanagan people and must be willing to continuously upgrade their skills and knowledge and further their formal education.